

**MAURY COUNTY
CONFIDENTIAL COMPLAINT FORM**

**MAURY COUNTY AUDIT COMMITTEE
TENNESSEE COMPTROLLER OF THE TREASURY**

(Department/Office or Location Where Suspected Fraud, Waste, Improper, Illegal, Misuse, and/or
Abusive Activity Occurred)

(Name/Title of Individual Reporting – If You Wish To Disclose)

(Contact Information for Person Reporting – Phone Number & Email Address)

(Date Form Completed)

ALLEGATIONS

Please provide as much detailed information as possible concerning the event(s) that you suspect may constitute improper, illegal, wasteful, fraudulent, misuse or abusive activity. It is important that you provide as much complete and accurate information to assist the independent Audit Committee Chairman in their review of the allegations presented. The allegations you present along with any supporting information or documentation you provide, will be reviewed by the Audit Committee Chairman and/or the State Comptroller's Office, but your identification (if you choose to disclose) will be kept completely confidential, and will only be accessible to the Audit Committee Chairperson and/or the State Comptroller's Office. Anonymous complaints will be given the same consideration and will be investigated with the same level of priority as any other complaint, however, the Chairperson of the Audit Committee and/or the State Comptroller's Office will be unable to further discuss the complaint with you, or obtain additional information from you if it is needed. (Read Retaliatory Action Is Prohibited on the first introductory page.)

WHAT

Provide a detailed description of the alleged improper, illegal, wasteful, fraudulent, abusive or mismanagement activity. Please include the following information if known:

(1) The full name of the person or persons involved in the misconduct and the office where the person(s) works; _____

(2) A description of the misconduct; _____

(3) How you know about the alleged misconduct; _____

(4) How and when the misconduct occurred (dates/times/still occurring); _____

(5) When was the misconduct discovered; _____

(6) The amount of money involved (if any); _____

(7) How long the alleged misconduct lasted; _____

ADDITIONAL INFORMATION

Provide here any additional information you believe may be relevant to this complaint. _____

If known, please provide any additional information concerning this misconduct, such as:

(1) A list or description of any documents or other evidence you or others may have that is relevant to the complaint; (copies, photos, schedules, etc... that you can fax, mail or email) _____

(2) The names and contact information for other witnesses who could provide additional information;

(3) List of other governmental entities/officials that you notified concerning this matter;

The detailed information received from this report shall be considered confidential and is therefore not an open record pursuant to Title 10, Chapter 7. The Audit Committee may hold confidential, nonpublic executive sessions, regarding items listed in T.C.A.10-7-503 and T.C.A. 10-7-504 that are deemed not subject to public inspection, as well as other matters designated as confidential or privileged under this code.

Retaliatory Action Is Prohibited: No local government employees shall suffer any of the prohibited retaliatory actions specified in T.C.A.50-1-304 for reporting or cooperating with the audit committee, internal auditors, or auditors from, or approved by, the State of Tennessee Comptroller of the Treasury, or for reporting any facts to the local government to which the audit committee is attached. Any person who knowingly and willingly retaliates or takes adverse action of any kind against any person for reporting alleged wrongdoing pursuant to this chapter commits a Class A misdemeanor.

This Complaint Form is available for use by anyone in the public domain, and for reporting by local government employees as well. If need be, the backsides of this 3-page complaint form can also be used to outline all the information, and the complainant may attach any documents that may be helpful.

Complainants can print off and mail this form to either address below, or the complainant can fax the 3-page form to the following number; fax number 615-741-6216. Also, an online form is available at Comptroller.TN.Gov

Comptroller of the Treasury
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Audit Committee Chairman
Maury County Government
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